

MILLBURN FIRE PREVENTION DIVISION
RESIDENTIAL REQUIREMENTS FOR SALE OR LEASE OF 1 & 2 FAMILY DWELLINGS
HOUSE NUMBERING ORDINANCE

All house numbers must be in numerical form and address must match tax records.

If the number on the house is not clearly visible from the street supplemental numbering will be required.

The numbers shall be 4" high on a contrasting background.

PORTABLE FIRE EXTINGUISHER

Portable fire extinguishers are no longer required as of February 18, 2025

SMOKE DETECTOR PLACEMENT as per manufacturers recommendations UL Listed Only

BASEMENT	1 at bottom of stairs	1 within 10' of any bedroom/sleeping areas
FIRST FLOOR	1 at bottom of stairs to 2 nd floor	1 within 10' of any bedroom/sleeping areas
SECOND FLOOR	1 at top of stairs from the 1 st floor	1 within 10' of any bedroom/sleeping areas
THIRD FLOOR	1 at top of stairs from the 2 nd floor	1 within 10' of any bedroom/sleeping areas
ATTIC	No detector needed if attic is not finished	

NOTE: Beginning January 1, 2019, all battery-operated smoke detectors MUST be 10-year sealed battery units
Fire Alarm systems and hardwired interconnected detectors with a battery backup are excluded.

CARBON MONOXIDE DETECTOR PLACEMENT

Detectors must be installed outside of bedroom/sleeping areas, in the hallway within 10' of bedroom doors, and any finished/basement or recreation areas.

APPOINTMENTS ARE SCHEDULED BASED ON AVAILABILITY

TUESDAYS AND THURSDAYS 9:30-11:30 AND 1:30-3:30

Arrival times may vary within 15 minutes

We are a working firehouse. In the event of an emergency, you will be contacted to reschedule at no extra charge. If the owner or agent is late or a no show for an appointment, you will be subject to a reinspection fee.

*Do not forget to update your alarm contact information with the Millburn Police Records: 973-564-7013.

Dwellings with existing hard wired or low voltage (Central Station) fire detection systems must be maintained to the same level as original installation. Any portion of an existing system not serviceable or repairable shall be replaced. Battery operated smoke detectors are not acceptable replacements for a fire alarm system.

CERTIFICATE OF INSPECTION FEES

INSPECTION REQUESTS RECEIVED 10 or more business days prior to closing = \$100.00

INSPECTION REQUESTS RECEIVED 4-10 business days prior to closing = \$125.00

INSPECTION REQUESTS RECEIVED fewer than 4 business days = \$175.00

Before completion of inspection, the fee is to be paid. The preferred method of payment is through our on line system which is available by calling our office or via the SDL Portal on the township website when scheduling the appointment. A check made payable to Township of Millburn will be accepted by mail or delivered to Fire Headquarters/459 Essex St/Administration Office (rear of building). Payments are not accepted in the field.

To schedule an inspection, call 973-564-7043.

Certificates are valid for 6 months from date of issue.